

Job Title: IncludUs Health Program Fellow

Location: Remote (with optional opportunities to participate in events and meetings)

Type: Part-Time, Fellowship (6-12 months, stipend available)

Overview

IncludUs Fund is seeking a committed **Health Program Fellow** to support our health equity initiatives, particularly through **Susie's House of Healing**, which focuses on improving access to mental health, wellness, and healthcare resources for underserved communities. This fellowship provides an opportunity to contribute to impactful health programs, conduct meaningful research, and engage with diverse stakeholders to promote community wellness.

The ideal candidate will have a strong interest in public health, healthcare policy, and equity, with demonstrated research, analytical, and organizational skills. Bilingual proficiency (English/Spanish) is highly desirable.

Key Responsibilities

- **Research and Policy Analysis:**
 - Conduct research on health disparities, access to care, and innovative solutions to promote health equity.
 - Analyze existing data and case studies to identify trends and actionable recommendations.
- **Program Support:**
 - Assist in the planning and coordination of **Susie's House of Healing** initiatives and related health programs.
 - Develop content and resources to support program delivery and community engagement.
- **Event Coordination:**
 - Organize webinars, workshops, or community health fairs to raise awareness and promote health equity.
 - Collaborate with partners to ensure events are impactful and align with program goals.
- **Community Engagement:**
 - Work closely with community partners and stakeholders to align initiatives with community needs and priorities.
 - Facilitate discussions and workshops to gather insights and feedback for program improvement.
- **Content Creation:**
 - Publish a comprehensive white paper or article on a key health issue, providing actionable recommendations.
 - Draft and publish two blogs during the fellowship to highlight program achievements and advocate for health equity.
- **Deliverables:**

- Present research findings and program outcomes at an internal briefing or public event.

General Responsibilities Across Fellowships

- Assist with program coordination and logistics for events.
- Collaborate with team members to ensure successful program execution.
- Regularly report on progress and share insights with the IncludUs team.

Qualifications

- **Education:**
 - Background or strong interest in Public Health, Healthcare Policy, Social Work, Psychology, Community Health, or related fields.
- **Skills:**
 - Proven research, analytical, and organizational abilities.
 - Strong written and verbal communication skills.
 - Experience with community engagement or health advocacy is a plus.
- **Commitment:**
 - Passionate about addressing health disparities and advancing health equity.
 - Familiarity with the challenges facing underserved populations in accessing healthcare.
- **Additional Skills:**
 - Bilingual (English/Spanish) strongly preferred.
 - Proficiency in Microsoft Office, Google Workspace, and data analysis tools.

Why Join Us?

- Make a meaningful impact on health equity and community wellness.
- Gain hands-on experience in public health program development and advocacy.
- Build your professional network through partnerships with health organizations and community leaders.
- Flexible schedule to accommodate academic or personal commitments.

How to Apply

Submit your resume, a brief cover letter, and a writing sample (optional) to info@includusfund.org. In your cover letter, share your motivation for advancing health equity and describe how your background aligns with the goals of **Susie's House of Healing**.

Application Deadline: Open until filled

